

BISD Safety Committee Meeting Minutes

Date: November 15, 2023

Time: 4:30 pm – 5:30 pm

Facilitator: Candace Miller- Risk Manager

Attendees: Committee Members

- Introduction of new committee members
- Mission
 - Our goal as a safety committee is to make health and safety an important part of the organization's operating procedures
 - To Promote and maintain health and safety for all employees
- Responsibilities
 - Attend meetings, communicate to your campus or department safety information
 - Actively participate in safety training within your workplace
 - Monitor and evaluate the effectiveness of our safety program
 - Conduct hazard/safety inspections- Performing visual inspections such as periodic walk-throughs of your workplace
 - Annually evaluate and our safety program
- WC 5 yr. Claims Review 2018-2023
 - Reviewed costs for the injuries and reviewed Workers' Comp claims history and direct and indirect costs to the district for those claims.
- WC Claims Review 2022-2023
 - Prior year review to determine current year safety goals
- 1st Quarter 2023 Claim History
 - Determine safety training for 1st Qtr. 2024
- Open Discussion
 - Distribution of safety postings and information to respective campuses/departments districtwide.

- Safety Training and Loss Prevention
 - Department/Campus safety training
 - Work Wear Shoe event for Auxiliary/TIMS/Security
 - Review of 2023-2024 Safety Contest participation and results
 - Safe Employee Recognition Campaign
 - Current Safety Programs and Contests

- ERMI Safety Training Review-
 - Review of Safety & Accident Prevention Trainings provided to Child Nutrition, Sped, and Transportation
 - Review of Spring 2024 In-Person Training
- Meeting Schedule
- Conclusion